

Recruitment to Different post(s) of Panchayat Bodies(2024-2025)

Clerk-cum-Typist (PS)

Eligibility Criteria

- **Essential :-**

(A) Citizen of India as defined in Part II of the Constitution of India

B) Have passed the Madhyamik or its equivalent examination from any recognized University or Board or Council and having a minimum typing speed of thirty words per minute in English and twenty words per minute in Bengali

Provided that the selected candidates shall have to acquire proficiency in MS word or such other standard computerized word processing applications before confirmation in service

- **Age :-**

Age As On First Day of January of Drive Year.

EWS: 18-40, OBC-A: 18-43, OBC-B: 18-43, Scheduled Caste: 18-45,

Scheduled Tribe: 18-45, UnReserved: 18-40

Scale of Pay

Scale of Pay: Level 6, Pay Rs.22700/- to Rs.58500/

Syllabus

- **MCQ :-**

i) English - 20 marks (General Academic Standard of Madhyamik)

ii) Bengali - 20 marks (General Academic Standard of Madhyamik)

iii) Arithmetic - 25 marks (General Academic Standard of Madhyamik)

iv)G.K (Emphasis on Rural Life & Rural Development) - 20 marks.

- **Interview :-**

Total Marks: 15